2021 Continuum of Care Timeline

For publication to Community
Some dates later in year are still to be determined
as HUD has not yet released FY2021 NOFA.
Timeline and/or requirements are subject to change based on HUD NOFA contents.

Continuum of Care Funding (PSH, RRH, TH/RRH, and Services Only Projects)
**Agencies are encouraged to visit the Strategies to End Homelessness website
for CoC Competition Updates.
CoC Competition Documents will be available here upon release :**
www.strategiestoendhomelessness.org/partner-agencies/apply-for-funds/

Friday, April 9th, 2021 @ noon	**Final FY19 Q3 Billings due to STEH** – The presence or lack of recapture through Q3 is factored into scoring metrics as is spending through Q3 on housing vs services as well as cost efficiency of projects.
Tuesday, April 13th, 2021 10 am - noon	**CoC Orientation – Microsoft Teams Webconference**
By Friday April 23, 2021	**STEH to send Housing First Questionnaires to Agencies for completion**
Tuesday, April 27, 2021	**Release of local intent forms - available on STEH website** Intent to Apply - New Projects; Intent to Renew – CoC Renewal Projects This is an open competition. Organizations eligible under the CoC Interim Regulations are welcome to apply for NEW projects though we do not yet have any 2021 NOFA to know whether bonus funding would be available. We encourage new agencies and organizations to apply. All agencies applying for **new** projects must also schedule a meeting with STEH to discuss details. Contact STEH at NOFAS@end-homelessness.org but be aware that several STEH staff will need to attend and schedules will need to be coordinated. To save time later, please contact STEH as soon as an agency knows that it is seriously considering applying for a **new** project. New project deadline will be: (Tuesday, May 18, 2021 at 4:00 pm)
Tuesday, May 11, 2021 @ 4:00 pm	**Renewal intent forms due by 4:00 pm.** All agencies that wish to **renew** an existing CoC project must complete and return a Renewal Intent Form to NOFAS@end-homelessness.org
Tuesday, May 18, 2021 @ 4:00 pm	**Intent to Apply for New Projects Forms Due by 4:00 pm.** All agencies that wish to apply for funding for a **new** CoC project must complete and return an Intent to Apply Form to NOFAS@end-homelessness.org. All agencies applying for new projects must also schedule a conference with STEH to discuss details. Contact Amy Stewart to schedule but be aware that several STEH staff will need to participate and schedules will need to be coordinated. The deadline for these conferences will be Tuesday, June 15, 2021

Wed, May 26th, 2021 @ 2:00 – 4:00 pm WEBINAR / CONFERENCE	**2021 Scoring Criteria Community Meeting: Scorecard released and CoC prioritization process review** At this meeting, the CoC 2021 scoring metrics will be released and the full CoC will have the opportunity to hear a detailed explanation of the 2021 scoring criteria for projects applying to be included in the FY 2021 CoC application to HUD. STEH will also give a thorough explanation of the scoring processes for automated pulling of scorecards. The metrics have been proposed by the Scoring Sub-committee and have been approved by the Homeless Clearinghouse. STEH will answer questions re the Community Prioritization Event as well. Attendees will be trained on what will be included in and how to review the 2021 automated CoC Competition Scorecard. REGISTRATION REQUIRED at https://www.strategiestoendhomelessness.org/register/
Throughout May 2021	**STEH is messaging agencies encouraging them to be cleaning Clarity HMIS data. API agencies should be performing their data cleaning directly in VESTA.** API Agencies need to perform their data cleaning directly in VESTA because if they make changes directly in Clarity, their changes may be overwritten when the API next runs. All Agencies – STEH is aware that you are not currently able to access the Clarity recidivism report yourselves. If during cleaning you would like a copy of your recidivism report, including detail level reporting, you may contact the HMIS Team at hmissupport@end-homelessness.org to request one. Otherwise, STEH will be providing you a pdf copy of the recidivism report along with your APRs on July 9th. July 7th at 7:00 pm will be the date on which all cleaning must be completed. It is the responsibility of the API agencies to know when the API runs and to have their cleaning completed in VESTA by the last run of the APR on this date. API agencies need to consider that if they make changes after the last run of the API on this date, their changes may not be available in Clarity prior to STEH's pulling of the APRs on July 8th and 9th.
Tuesday, June 1, 2021	**Housing First Questionnaires due back to STEH from agencies**
Throughout June 2021	**STEH informing agencies to be actively cleaning Clarity HMIS data throughout the month of June. API agencies should be performing their data cleaning directly in VESTA.** API Agencies need to perform their data cleaning directly in VESTA because if they make changes directly in Clarity, their changes may be overwritten when the API next runs. All Agencies – STEH is aware that you are not currently able to access the Clarity recidivism report yourselves. If during cleaning you would like a copy of your recidivism report, including detail level reporting, you may contact the HMIS Team at hmissupport@end-homelessness.org to request one. Otherwise, STEH will be providing you a pdf copy of the recidivism report along with your APRs on July 9th. July 7th at 7:00 pm will be the date on which all cleaning must be completed. It is the responsibility of the API agencies to know when the API runs and to have their cleaning completed in VESTA by the last run of the APR on this date. API agencies need to consider that if they make changes after the last run of the API on this date, their changes may not be available in Clarity prior to STEH's pulling of the APRs on July 8th and 9th.
Early June 2021	**STEH makes blank scorecard available to agencies for internal use. This will not be the official Scorecard.**

Tuesday, June 15, 2021	**Deadline for Meetings with STEH for Agencies which have filed timely Notices of Intent to Apply for New Projects**
June/July _____ 2021 (?)	***TBD ANTICIPATED DATE*: FY21 CoC Notice of Funding Availability released by HUD** The NOFA lists HUD's rules, priorities and details for this year's competition, which may or may not be the same as prior years.
Tuesday, June 29, 2021	**Registration opens – CoC Community Prioritization Event** <u>REGISTRATION REQUIRED</u> at www.strategiestoendhomelessness.org/register/ Space is limited. Participation is encouraged by people and organizations directly involved in the homeless services system. Contact STEH with questions: NOFAS@end-homelessness.org
Thurs, July 1 – Thurs, July 8, 2021	**All agencies to be completing end of grant year data-cleaning. API agencies should be performing data cleaning directly in VESTA.** API Agencies need to perform their data cleaning directly in VESTA because if they make changes directly in Clarity, their changes may be overwritten when the API next runs. All Agencies – STEH is aware that you are not currently able to access the Clarity recidivism report yourselves. If during cleaning you would like a copy of your recidivism report, including detail level reporting, you may contact the HMIS Team at hmissupport@end-homelessness.org to request one. Otherwise, STEH will be providing you a pdf copy of the recidivism report along with your APRs on July 9th. July 7th at 7:00 pm will be the date on which all cleaning must be completed. It is the responsibility of the API agencies to know when the API runs and to have their cleaning completed in VESTA by the last run of the APR on this date. API agencies need to consider that if they make changes after the last run of the API on this date, their changes may not be available in Clarity prior to STEH's pulling of the APRs on July 8th and 9th.
By Tuesday July 6th, 2021	**Jenn Steigerwald of STEH will provide agencies their Coordinated Entry detailed data for vetting matched to housed times and successful matches** The target date to have questions submitted to STEH re any issues in this CE data is Thursday, July 8th at 4:00 pm. Submit questions to STEH at NOFAS@end-homelessness.org. Deadline for agencies to return confirmed CE data is Monday July 12th at 4:00 pm.
Wednesday , July 7, 2021 @ 7:00 pm	**Agencies must have all data cleaning complete in Clarity HMIS. After this time, no further data cleaning will be accepted.** Data to be scored as of this date. It is the responsibility of the API agencies to know when the API runs and to have their cleaning completed in VESTA by the last run of the APR on this date.. API agencies need to consider that if they make changes after the last run of the API on this date, their changes may not be available in Clarity prior to STEH's pulling of the APRs on July 8th and 9th.
Beginning 9:00 am Thursday, July 8, 2021 and throughout day	**STEH will export the project APRs for FY18 from Clarity HMIS into excel sheets for the appropriate time-frames for each project. Each project should pull the APRs on their end the same day.**

Thursday, July 8, 2021 @ 4:00 pm	**Target Date for Agencies to ask STEH Coordinated Entry questions re their matched to housed or successful match data.** Submit questions to NOFAS@end-homelessness.org
Beginning 9:00 am Friday, July 9, 2021 and throughout day	**STEH will export the project APRs for FY19 from Clarity HMIS into excel sheets for the appropriate time-frames for each project. Each project should pull the APRs on their end the same day.**
Beginning 9:00 am Thursday, July 8, 2021 and throughout day of Friday, July 9, 2021	**Each agency will pull its own copy of the APRs for each project directly from Clarity HMIS.** The agency pulls FY18 APR (July 1, 2019 – June 30, 2020) on Thursday July 8th and pulls FY19 full and FY19 ¾ APRs on Friday July 9th. (The FY19 full report is for dates July 1, 2020 – June 30, 2021 and the FY19 ¾ APR is for July 1, 2020 through March 31, 2021.) The agency's copy of the APRs pulled on these respective dates will serve as the control comparison copy to be used to verify the accuracy of the automated scorecards. We recommend you specifically remind and encourage your staff **to not make any data entries/changes during these two days** that would have regarded client data for the period July 1, 2019 – June 30, 2021 in order that STEH and the agencies have the best opportunity to pull matching APRs.
By Friday, July 9, 2021 at 8:00 am	**STEH to email agencies a copy of the APRs and recidivism reports it has pulled for each of that agency's projects.**
By Monday, July 12, 2021 @ 4:00 pm	**Agencies to return confirmed CE Data to STEH at NOFAS@end-homelessness.org**
By Wednesday, July 14, 2021 @ 8:00 am	To the extent the agency finds material **discrepancies between the two sets of APRs** and/or recidivism reports (pulled by STEH and pulled by the agency), the agency is to email STEH at NOFAS@end-homelessness.org specifying the discrepancy.
Thursday, July 8 – Monday, July 19, 2021	**STEH app initiated to pull the scoring data from those Clarity-HMIS Excel APRs** and recidivism reports and populate that information into the automated scoring spreadsheet. STEH will also transcribe the grant management, coordinated entry and cost efficiency portion of the scoring into the scoring spreadsheets for each agency.
By Monday, July 19, 2021 @ 11:59 pm	**STEH will have completed all scoring data entry into Scorecards and provided each agency a copy of the completed scorecard for all of its projects.** • Agencies are to review and verify this data against their own APRs pulled on July 8th and 9th and the recidivism reports provided by STEH. . • **If you find discrepancies on your scorecards**, you must note them and point them out to STEH upon return of your scorecards to STEH. Discrepancies in scorecards will be reviewed in accordance with the limitations approved by the Homeless Clearinghouse, the outline for which is published in the CoC Scoring Criteria Document.
Tuesday July 20 - Tuesday July 27, 2021	**Scorecards review by agencies.**
Tuesday, July 27, 2021 @ 5:00 pm	**Scorecards due back to STEH by agencies with all data complete and verified by both agency HMIS Lead and agency E/D.**

Tuesday, July 27 – Friday July 30, 2021	**STEH to calculate preliminary community rankings from verified scorecards**
Monday, August 2nd, 2021 @ 5:00 pm	**Preliminary priority list of scored projects released by STEH to Community**
Friday, August 6th, 2021	**Registration Closes - CoC Community Prioritization Event** <u>REGISTRATION IS REQUIRED:</u> www.strategiestoendhomelessness.org/register/ Space is limited. Participation is encouraged by people and organizations directly involved in the homeless services system. Contact STEH with questions: NOFAS@end-homelessness.org
Monday, August 9th, 2021 @ noon	**FY21 Community Prioritization Event Powerpoint Presentations Due** Final presentations must be submitted to STEH at NOFAS@end-homelessness.org
Friday, August 13, 2021 @ 1:00 pm	**FY21 CoC COMMUNITY PRIORITIZATION EVENT** Agencies applying for funding **must** attend/participate in this event. Certain agencies will present on specific elements of their new or renewal projects and audience members will be trained on how to rank the projects. Community rank of presenting projects will be incorporated with Scorecard results to determine the CoC's final list of Accepted and Prioritized projects for inclusion in the FY21 CoC Application.
By Monday, August 16, 2021	**STEH to have Notified Community of Final Ranking Results**
TBD	**Match Certification** due to STEH
TBD	**STEH to send draft project applications to agencies for inclusion in CoC HUD application** Agencies are to review and revise project applications for accuracy. Contact STEH with revisions/questions. NOFAS@end-homelessness.org
TBD	**Projects' applications returned to STEH** (Goal for 3 weeks prior to HUD Application Deadline which is yet TBD)
TBD	**Anticipated date: FY21 CoC competition - final list of accepted & prioritized projects published** Announcement of accepted projects made via email with all documents available on the STEH website. STEH will email projects accepted with a reduced-budget and rejected projects directly. (Typically 3 days prior to Final Application Deadline to HUD)
TBD	**Anticipated date: full CoC application available on the STEH website published to community** Questions and/or comments about the Application and Priority List can be submitted by email to STEH at NOFAS@end-homelessness.org
TBD	**Anticipated Date: CoC Application due in eSNAPS**

Project Applications

Projects requesting funding through this process will begin working on renewal and new project applications immediately after submission of Renewal Intent of Intent to Apply forms. Because STEH is a Unified Funding Agency, they will create applications in eSNAPS and work with each agency to complete the applications. STEH will submit project applications in eSNAPS after all accepted, reduced, and rejected projects have been notified.